



**CARNOUSTIE GOLF LINKS MANAGEMENT COMMITTEE LIMITED (CGLMC LTD)**  
**SCOTTISH CHARITY NO. SC045236**

**FUNDING APPLICATIONS**

CGLMC Ltd are able to consider applications for funding from the following:

- 1) Organisations whose main activities take place in the DD7 postcode area.
- 2) Any golf club, or other golfing body, which is involved in expanding public participation in golf in the county of Angus.

Applications should fall within the scope of the objects of CGLMC Ltd. These are to promote and encourage :

The provision or development of recreational facilities in the Carnoustie area with the objective of improving the recreational facilities or activities available to citizens residing within the Carnoustie area.

The advancement of the arts, heritage, culture and the community development for the benefit of citizens residing in the Carnoustie area.

Public participation in the sport of golf in the area of Angus.

The advancement of environmental protection or improvement.

**Please note –**

We are unable to fund the following:

Applications from organisations out-with the DD7 postcode area (except for golf organisations in Angus), salaries, events or multi-year projects that require us to commit money for future allocation. Furthermore, we will not fund events that are aimed at raising money to give to another charity – we would prefer to consider giving money directly to the benefiting charity.

The Trustees will meet twice a year in May and November and applications should be lodged by 15<sup>th</sup> April for the May meeting and 15<sup>th</sup> October for the November meeting.

In order to apply for funding, please complete the Grant Application Form on pages 2 - 5.

## **GRANT APPLICATION FORM**

**NB You need to complete ALL boxes. If not applicable, please note as "N/A"**

Organisation name	
Brief details of objectives and aims of the organisation (include website URL if available)	
Applicant's name (please provide contact details as the Trustees may contact you if they have any questions about your organisation or project)	
Correspondence address/Meeting place	
Email address	
Telephone number	
Application amount	
Not for profit constituted group?	YES/NO
Charity Number (if appropriate)	
Application details including information on any funds already raised, secured or "in kind"	

How will this application meet CGLMC Ltd's charitable objectives	
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**If you have applied before:**

Have there been any changes to your organisation's governing documents, e.g. Constitution/Mem of Arts/SCIO since it was previously submitted.

YES

☐

NO

☐

If Yes please attach an updated version

**If this is your first application please include governing documents, e.g. Constitution/Mem of Arts/SCIO**

Number of committee members and volunteers involved in the running of the group (there must be at least three on your management committee)

If your current cash reserves exceed the amount of grant you are asking for please tell us why you are not using your own funds	
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**Bank Details:** You must send a copy of your latest bank statement with this application

Name and address of bank	
Bank account name	
Account Number	
Sort Code	
Names of all authorised signatories	1) ..... 2) ..... 3) ..... 4) .....

### How much money do you need?

Please give us a breakdown of costs for your project and tell us how much you are requesting from us. Remember to include VAT where it applies. Please list all the items or activity associated with your project. You should list all costs even if you are not asking us to fund all the items. Please use another sheet if necessary. If you have any quotations or more details about how you worked out your costs, please send this information to us with your application.

Item or Activity	Total Costs (inc VAT)	Amount requested from CGLMC LTD
1).....		
2).....		
3).....		
4).....		
5).....		
6).....		
	<b>TOTAL</b>	

**If the total project cost is more than the amount you are asking for, please tell us where the rest of the money will come from e.g. other funders, ticket income, fundraising, group funds etc.** Tell us if you are applying to any other organisation for this project, and what stage your application has got to. Also tell us about income you think your project, including sponsorship and donations, will make and any money your group is contributing.

Source	Projected Income	Progress
1).....		
2).....		
3).....		
4).....		
	<b>TOTAL</b>	

**TERMS & CONDITIONS OF FUNDING:**

1. If your application is successful your organisation will be required to provide an interim report, in the case of projects of long duration, and a final report on the completion for your project.
2. If you are unable to complete the project the Charity may request some or all of the funding to be returned.
3. Trustees of the Charity may wish to meet with the project co-ordinator in order to discuss the project further.
4. CGLMC LTD is to be mentioned in any publicity.

**I understand and accept the Terms & Conditions of funding as set out above:-**

.....  
Project Co-ordinator

.....  
Date

### **What to do now**

#### **Before you send us your application, check that you have done everything**

- \* You have answered all the questions on the application form.
- \* You have made a copy of this application to keep for reference.

#### **Check that you have enclosed all the documents we need.**

1. A copy of the signed constitution or set of rules that your group has adopted (only if you have not previously provided us with a copy or if it has changed significantly).
2. A dated copy of your most recent annual accounts which should have been independently examined.
3. A copy of your most recent bank or building society statements. Please provide copies of statements for all accounts you hold.  
or  
A copy of the pages in your passbooks showing your group's name, account number and current balance, stamped and signed by your building society.  
or  
A letter from your bank on their headed paper with your group's account details.
4. A copy of your Child Protection Policy if appropriate.
5. Copies of any plans, maps or drawings etc related to your application for work on a building or land.
6. Copy of planning/listed building consent/completion certificate permission if appropriate.
7. At least two quotes for any work to be carried out or items to be purchased etc.

#### **Now send your completed application with all the documents to:**

**Charitable Applications Convenor  
C.G.L.M.C. Ltd  
20 Links Parade  
Carnoustie  
Angus  
DD7 7JF**

**Or email your application and documents to:  
applications@carnoustiegolflinks.co.uk**

#### **Do not complete, for office use only:**

Date submitted		Date considered by Trustees	
Decision			